



Method Statement

Start Date	XX/XX/XX	Start Time	XX:XX
Site / Work Location:	Information removed – Client Confidentiality		
Anticipated Duration of Works	1 Day	Job Ref:	ENXXXX
Scope of Works			
To Uplift, Remove And Loading (Information Removed) Machine – Approx Weight 21.5 Ton			
Method of work to be carried out			
<u>Uplift and Remove</u>			
1	Locate 2 x 35t toe jacks at the rear of machine and to the underside and jack up approximately 100mm. Place 2 x 10t multi- wheeled nylon skates at each side of machine and lower machine on to skates. Remove jacks.		
2	Locate 2 x 35t toe jacks at the front of the machine and to the underside and jack up approximately 100mm. Place 1 x 10t multi-wheeled front steering skate under centre of machine and lower machine on to skate. Remove jack.		
3	To attach on steel towing wire to the front steering skate and attach the other end of the wire to the fork lift truck rear towing bracket		
4	Tow machine to outside area ready for loading		
<u>Loading to transport</u>			
1	We will configure a heavy crane working at 6m radius and lifting capacity of 22t.		
2	The machine will then be rigged utilising 4 off 12t bow shackles attached to the four lifting points on the machine		
3	We will then attach 4 x 12t endless nylon slings giving a combined lifting capacity of 48t.		
4	The crane will take the strain and we will check slings for level lifting and the crane will lift and slew either to left or right and lower machine in to open top container (supplied by others).		
5	The machine will be secured by others for onwards shipment		
6	The crane will de-rig and clear site		
Equipment & Plant Likely to be used			
Heavy Crane, fork lift truck, 35t jacks, skates, slings,			



Documents	N/A / Yes / No?	Comments
Risk Assessments:	Yes	Detailed below
COSHH Assessment:	No	
Plant Certificates:	Yes	To be provided upon request
Drawing References:	No	
Permit:	N/A	All works require specific permits
Lift Plan:		
Other Documents:?	Yes	

<p>Risk Assessments to be read in conjunction with this Method Statement:</p>	Use of Jacks
	Use of Skates
	Wire Ropes
	Fork lift trucks
	Mobile Cranes
	Shackles
	Slings & Lifting
	Manual Handling



PPE Requirements	As per site requirements, and as Risk Assessment dictates
Transport Requirements (If Applicable)	
Expected Weather and Site Conditions:	
Site Emergency Procedures	
a) Fire	As per site induction Course, Principal Contractors Arrangements. Emergency Telephone: 999
b) Accident / Incident	As per site induction Course, Principal Contractors Arrangements. Site Identified First Aid Persons Emergency Telephone: 999
c) Other	As per site induction Course, Principal Contractors Arrangements. Emergency Telephone: 999

Additional Methodology of Carrying out Tasks:	
1.	Ebbsfleet to cordon off and sign post the working area with barrier tape where applicable
2.	Client to supply permits to work
3.	Customer to advise the machinery weights where applicable
4.	Regularly clean the work and surrounding areas
5.	All personnel are to be aware that they must follow the site safety rules, which have been put in place for their protection. Failure to do so will result in the company removing personnel from site.
6.	Ebbsfleet personnel will be site inducted where applicable.
Any changes to the above procedures are to be discussed with interested parties and the method statement changed to suit at site. All personnel must be instructed as to changes made.	

Document Written By		
Name:	Signature:	Date:
Project Manager A		XX/XX/XX
Client Representative Approval		
Name:	Signature:	Date:

